

# FEDERAL GRANTS 101

## Presenters

**Jacqueline Johnson Pata**

**Executive Director**

**National Congress of**

**American Indians**

*Tlingit*

**Kendra King Bowes**

**Program Director**

**Native American Management**

**Services, Inc.**

*Choctaw*

Wednesday, March 11, 2009



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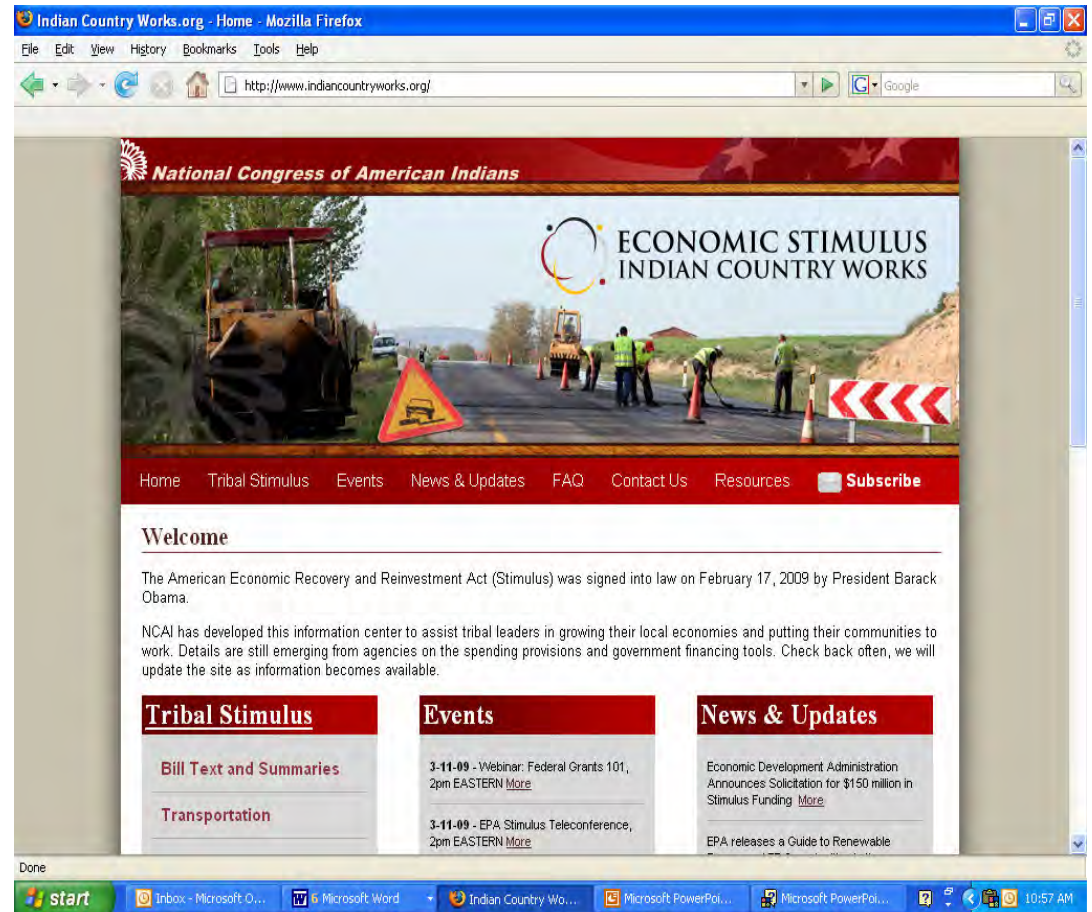


# www.indiancountryworks.org

Information on the website is continually being updated with information as it becomes available, so check back often.

Please send questions and comments to:


comments@indiancountryworks.org



# News from the National Congress of American Indians

From: Jacqueline Johnson Pata [jjohnson@ncai.org] Sent: Mon 3/9/2009 3:05 PM

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**National Congress of American Indians**

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Monday, March 9, 2009

### Upcoming Webinar: Federal Grants 101

Wednesday, March 11, 2pm EASTERN

NCAI will be hosting a free webinar on the basic federal grant process and grant writing skills on Wednesday, March 11, at 2pm EASTERN time. Please [CLICK HERE](#) for more information about registration and how to participate.

### EPA Stimulus Teleconference

The Environmental Protection Agency (EPA) is hosting a call with tribal leaders on WEDNESDAY, MARCH 11, 2009, at 2 pm EASTERN to discuss funds available to tribes under the Recovery bill. Please see the [invitation from EPA here](#). Call-in info 866-299-3188; passcode: 2025647616.

### HUD Releases \$255 million in NAHASDA Funding

Last week, the Department of Housing and Urban Development (HUD) released half of the \$510 million in stimulus funding for Native American Housing Block Grant to tribes. The \$255 million

### What Should I Do Next To Access Stimulus Funds?

We expect that there will be a tremendous amount of information coming out in the next few weeks about how to access stimulus funds. Here is what you can do now to get ready:

1. Register for a DUNS number at [www.grants.gov](http://www.grants.gov). You will need one to apply for funding.
2. Begin pulling together financial information, tribal council resolutions, and data for your grant applications.
3. Work to line up contractors.
4. Check back at [www.IndianCountryWorks.org](http://www.IndianCountryWorks.org) for information about funding availability, deadlines, and the latest breaking news.

Did You Know...



# Tentative Future Webinar Topics

- Business Opportunities in Government Contracting
- How Tribes can Respond to the Broadband Telecommunications Opportunities
- Changes in Self-Determination Contracts and Self-Governance Compacts as a result of the Stimulus Act
- Core Programs – Preparing for the Funding Opportunities at HUD, IHS, BIA, Transportation
- Understanding the Financing Provisions of the Act including Tax-Exempt Economic Development Bond Authority, School Construction Bond Authority, Indian Loan Guarantee Program
- Public Safety Provisions with a focus on Detention Center Construction
- Marine Habitat and Fisheries Restoration Opportunities



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# Webinar Agenda

- Understanding the Federal Grant Process
- Assessing Needs & Planning
- Key Components of Grant Proposals
- Writing to the Criteria
- Tips and Tricks



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# Federal Grant Process

- Congressional Appropriations
- Agency Obligates Funds
- Notice of Funding Availability
- Request for Proposals-Funding Opportunity Announcement
- Proposals Submitted
- Grant Review Process
- Award Announcements



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# Sample Grant Application Timeline



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# Assessing Needs & Planning

- Strategic Plans or Comprehensive Long Range Community Plans
- Planning for the Project
- Local Resources
  - Potential Partnerships
- Project Goal



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# Key Grant Components

- Project Summary
- Introduction
- Need for Assistance
- Project Strategy
- Implementation Plan
- Organizational Experience and Capacity
- Budget & Justification



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# Project Summary

- Provides a snapshot of the project
- Write the summary last



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# Introduction

- Identifies the applicant and the community served
- Provide history, location and demographics
- Describe programs and services
- Leads logically to needs



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# Need for Assistance

- Problem Statement/Needs Assessment
  - Community Goals
  - Supporting Documentation
  - Relate to Project Goal



# Project Strategy

- Project Approach
  - Why Particular Strategy Chosen
  - How Project Work Will Meet Community Goal
  - Clear and Concise Narrative



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# Implementation Plan

- Identify specific activities, timeframe, & staff needed
- Realistic and measurable objectives
- Results expected



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# Organizational Experience

- Organizational Capacity
  - Staffing
  - Organization structure
  - Project structure
  - Financial management system



# Budget



- Detailed Line Item Budget
- Budget Narrative
- Match/In-Kind and Documentation



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# Writing to the Criteria

- Follow application instructions carefully
- Provide in the order as requested
- Address each identified evaluation criteria & subcomponents

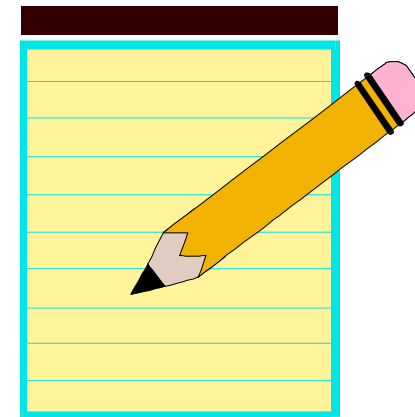


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# Other Required Documents

- Forms
- Certifications
- Resolution
- Auditor's Opinion Letter
- Indirect Cost Agreement
- Other Required Attachments

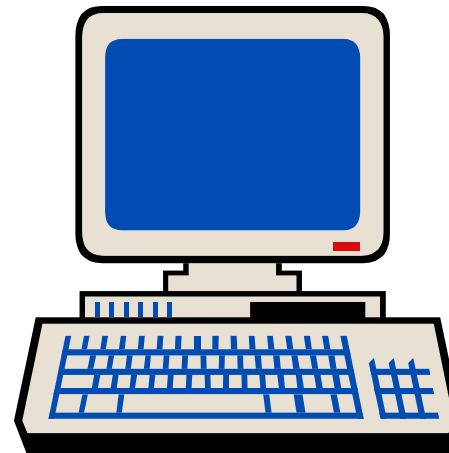


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# Application Submission

- Agency Contacts
- Submitting by Mail
- Submitting by Commercial Courier
- Electronic Submission



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# Grants.gov Registration Steps

- Obtain DUNS Number
- Register with Central Contractor Registration (CCR) ([www.ccr.gov](http://www.ccr.gov))
- Create a Username and Password
- Authorized Organization Representative (AOR) Authorization



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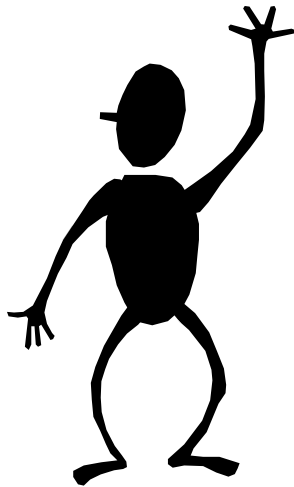
# Grant Tips & Tricks



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# Question and Answer Session



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